

**Official Use Only:**

**M140000-001 0018-0000; 10 years**

Block \_\_\_\_\_ Lot \_\_\_\_\_ Street Address \_\_\_\_\_ Date Received \_\_\_\_\_

Application Fee: \$50.00 Fee Received by \_\_\_\_\_ Check # \_\_\_\_\_ Date Fee Received \_\_\_\_\_

**TOWNSHIP OF BERNARDS – ZONING PERMIT APPLICATION**

(Allow 5 business days for processing)

**INSTRUCTIONS:** This form is to be used for structures/improvements that do not require a construction permit pursuant to the Uniform Construction Code of the State of New Jersey, such as the type of work listed below. This completed form must be submitted to the Township Zoning Officer along with two copies of a survey or plot plan and a check for \$50.00 payable to Township of Bernards. The survey/plot plan must be drawn to scale and must show the entire property, including locations and uses of all existing structures; any existing wetlands, floodplain, easements or other restrictions; locations, dimensions and height of all proposed structures/improvements; proposed setback dimensions to property lines and adjacent structures; calculations of existing and proposed lot coverage; and any other information deemed necessary by the Zoning Officer in order to determine compliance with Township zoning regulations. **For fences, walls, sheds and other structures, details of each structure (e.g. construction plans, sketches, catalog photo or brochure) must accompany the application.** Contact the Zoning Officer for a final inspection when work is completed at (908) 204-2507.

1. Work Site Address \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_  
Owner \_\_\_\_\_ Email \_\_\_\_\_ Phone \_\_\_\_\_  
Owner Address \_\_\_\_\_  
Contractor \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_  
Contact Person (check one): Owner [ ] Principal Contractor [ ]

3. Type of Work (check all that apply):

- [ ] Fence not used for a pool  
[ ] Wall, pillar, pier or stanchion  
[ ] Shed or other accessory building not exceeding 100 square feet in floor area  
[ ] Driveway  
[ ] Patio at ground level with no roof structure  
[ ] Recreational or game area, such as tennis, volleyball or basketball court  
[ ] Other \_\_\_\_\_

4. Detailed description of the work and the activities to be conducted on the property: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. I hereby certify that I have read the Bernards Township Zoning Ordinance (specifically, Chapter 21, entitled “Land Development”, of the Bernards Township Ordinances) as it pertains to the proposed work, and the work is in full compliance with the Ordinance. The Ordinance may be viewed online at [www.bernards.org](http://www.bernards.org).

Owner's Signature \_\_\_\_\_ Principal Contractor's Signature \_\_\_\_\_

Note: If a contractor is involved, both the owner and the principal contractor must certify by signing above.

**\*\* Reminder – “Call Before You Dig” – Call 811 or 1-800-272-1000 prior to starting any work which involves digging. \*\***

**Official Use Only:** Permit Approved Permit Denied \_\_\_\_\_

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

Permit Approved Permit Denied \_\_\_\_\_

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Final Inspection Approved Final Inspection Denied \_\_\_\_\_

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

Final Inspection Approved Final Inspection Denied \_\_\_\_\_

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_